

VINTRON INFORMATICS LIMITED
Familiarization Programme for Independent Directors

The Clause 49(II)(B)(7) of the Listing Agreement with the Stock Exchanges stipulates that :

1. The Company shall familiarize the Independent Directors with the Company, their roles, rights, responsibilities in the Company, nature of the industry in which the Company operates, business model of the Company, etc., through various programmes.
2. The details of such familiarization programmes shall be disclosed on the Company's website and a web link thereto shall also be given in the Annual Report."

Induction on joining the Board of Directors of the Company:

The new Director is welcomed to the Board of Directors of the Company by sharing the following documents of the Company for her reference:

1. Memorandum of Association and Articles of Association of the Company.
2. Annual Reports of last three consecutive years.
3. Code of Conduct for Directors and Senior Managerial Personnel.
4. Note on Directors Roles and Responsibilities.
5. List of Contact details of the Directors, Senior Managerial Personnel and their personal / executive assistants.

Familiarization module for Independent Directors:

1. The Company shall facilitate an orientation programme for the Independent Directors to provide an overview of business, operations and business model of the Company.
2. The programme shall also familiarize with the role, responsibilities and rights of the Independent Directors.
3. The programme shall also provide an opportunity to interact with the senior leadership team of the Company and help them to understand the service and product offerings, markets, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time.

Training Session:

The regular presentations made through the Experts in their respective fields on the following topics afford the Board members an opportunity to understand and appreciate the complexities of the industry and their role therein:

1. Security & Surveillance Sector:
 - Present and future scenario in Production, Distribution and Competitive framework.
2. Sustainability and Climate Change – Policies, upcoming Programs, Initiatives.

The Directors are also made conversant with the following matters on regular basis:

1. Applicability of various Provisions of the Companies Act, 2013
2. Business Development
3. Directors – Woman Director and Independent Directors
4. Directors – Meetings, Duties, Directorships & Report
5. Key Management Personnel
6. Related Party Transactions
7. Audit and Auditors.

Thus, all efforts are made to ensure that the Directors get well conversant with the state of the Company's affairs and the industry, in which it operates.